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SCHOOLS' FORUM

Day: Tuesday
Date: 18 October 2016
Time: 1.30 pm
Place: Lesser Hall - Dukinfield Town Hall

Item No.	AGENDA	Page No
1.	APOLOGIES FOR ABSENCE	
2.	MINUTES	1 - 6
	a) The Minutes of the meeting of the Schools' Forum held on 21 March 2016 to be approved as a correct record.	
	b) The notes of an inquorate meeting of the Forum held on 18 July 2016.	
3.	2015/16 FINAL SCHOOL BALANCES	7 - 16
	Report of the Assistant Executive Director, Finance (section 151 Officer) attached.	
4.	COUNCIL MANAGED DEDICATED SCHOOLS GRANT MONITORING UPDATE 2016/17	17 - 22
	Report of the Assistant Executive Director, Finance (section 151 Officer) attached.	
5.	COUNCIL SERVICES TO SCHOOLS FROM 2017/18	23 - 28
	Report of the Assistant Executive Director, Finance (section 151 Officer) attached.	
6.	FINANCING OF SCHOOL ADMISSION APPEALS	29 - 32
	Report of the Assistant Executive Director, Finance (section 151 Officer) attached.	
7.	COUNCIL MANAGED DEDICATED SCHOOLS GRANT MONITORING UPDATE 2015/16	33 - 42
	Report of the Assistant Executive Director, Finance (section 151 Officer) attached.	
8.	PUPIL PREMIUM PLUS PAYMENTS FOR LOOKED AFTER CHILDREN (LAC)	43 - 46
	Report of the Assistant Executive Director, Learning attached.	

From: Democratic Services Unit – any further information may be obtained from the reporting officer or from Nazma Islam on 0161 342 3562 or nazma.islam@tameside.gov.uk, to whom any apologies for absence should be notified.

9. DATE OF NEXT MEETING

To note the date and time of the next meeting as Tuesday 14 February 2017 at 1.30pm.

SCHOOLS FORUM

21 March 2016

Commenced:	11.00am	Terminated:	11.40am
Present:	Janet Rathburn (Chair)	Primary Schools – L/A Maintained	
	Steve Marsland	Primary Schools – L/A Maintained	
	Lisa Gallaher	Primary Schools – L/A Maintained	
	Scott Lees	Primary Schools – L/A Maintained	
	Bev Alford	Primary Schools – L/A Maintained	
	Des Howlett	Primary Schools – L/A Maintained	
	Karen Burns	Primary Schools – Academies	
	Elizabeth Jones	Governor, Secondary Schools – L/A Maintained	
	Richard O'Regan	Secondary Schools L/A Maintained	
	Helen Heyes	Diocesan Representative	
	Susan Marsh	Governor, Primary Schools L/A Maintained	
	Anne Slater	NUT	
	David Thompstone	Senior Resource Manager	
Apologies for absence:	Robin Elms	Special Schools – L/A Maintained	
	Janet Nevin	14 – 19 Sector	
	Peter Ryder	Governor – Secondary Schools – L/A Maintained	
	Jeffrey Mellor	Governor – Special Schools - Academies	
	Anthony McDermott	Governor, Primary Schools – L/A Maintained	
	Janet Burns	Secondary Schools – L/A Maintained	
	Maureen Brettell	Pupil Referral Services	
	Elaine Horridge	Diocesan representative	
	Councillor J Fitzpatrick	First Deputy – Performance & Finance	
	Councillor L Travis	Executive Member – Lifelong Learning	

39. MINUTES

The minutes of the 2 March 2016 meeting were not available and were not discussed, but this did not affect the specific vote the meeting was arranged to address.

40. DEDICATED SCHOOLS GRANT 2016/17 DE-DELEGATION DECISION

It was reported that De-delegation was the terminology employed by the DFE in relation to Schools Forum representatives of Council Maintained Schools voting on whether to support mandatory charging to all other Council Maintained Schools of certain Council Services. The Primary and Secondary sector vote separately in relation to each of the services. The De-delegation rates in 2016/17 were proposed to be the same for 2016/17 as in 2015/16 and members of the Primary and Secondary Maintained sectors respectively were asked to indicate for each sector whether they supported the de-delegation of the services listed in the report. Their decisions are summarised below.

AGREED

- (i) That the content of the report be noted.
- (ii) That the Primary Maintained School members agreed to de-delegate the costs of the following services in financial year 2016/17:
 - (a) Staff Cover for Trade Union Support
 - (b) Schools Contingency

- (iii) That the Secondary Maintained School members agreed to de-delegate the costs of the following services in financial year 2016/17:**
- (a) Staff Cover for Trade Union Support**

SCHOOLS FORUM

Notes of an inquorate meeting

18 July 2016

Commenced: 1.45pm **Terminated: 3.30pm**

Present:	Susan Marsh (Deputy Governor, Primary Schools – L/A Maintained Chair, in the Chair)	
	Lisa Gallaher	Primary Schools – L/A Maintained
	Scott Lees	Primary Schools – L/A Maintained
	Simon Brereton	Primary Schools – L/A Maintained
	Pam Hirst	Governor – Primary Schools – L/A Maintained
	Anne Slater	NUT
	Elaine Horridge	Diocesan representative
	Councillor L Travis	Executive Member – Lifelong Learning
	Stephen Wilde	Head of Resource Management
	David Thompstone	Senior Resource Manager
	Catherine Moseley	Head of Access and Inclusion

Apologies for absence:	Janet Rathburn	Primary Schools – L/A Maintained
	Councillor J Fitzpatrick	First Deputy Performance and Finance

41. MINUTES

The Minutes of the meeting of the Forum held on 2 March 2016, having been circulated, were approved as a correct record subject to the following amendments that:

Minute 34 – Update on Catering Contract - that the last sentence of the fourth paragraph read as follows:

‘The Council would not approve or agree to the risk being transferred back to the Council, in the case of Community Schools’.

Also in respect of Minute 34 – Update on Catering Contract, Elaine Horridge, Diocesan Representative, made reference to the agreement to arrange a meeting with Council Officers responsible for managing the catering contract, a representative from Carillion and the Executive Director, Governance, Resources and Pensions, to respond to concerns from schools regarding the contract, and agreed to consult with Primary School colleagues to facilitate this meeting.

42. COUNCIL MANAGED DEDICATED SCHOOLS GRANT 2015/16 OUTTURN REVENUE MONITORING STATEMENT

Consideration was given to a report of the Assistant Executive Director, Finance, which gave information on the centrally managed Dedicated Schools Grant for 2015/16.

It was reported that the Forum agreed, in principle, to support a number of services in 2013/14 through a combination of De-delegation and buying back into previously centrally retained services using normally delegated funding. For 2014/15, the Secondary sector chose to de-delegate funding for the Trade Union Support Service only, whereas the Primary sector voted to continue with the same services as in 2013/14.

For 2015/16 the Secondary sector chose not to de-delegate any funding for central services, whereas the Primary sector voted to continue de-delegation for the same services as in 2013/14 and 2014/15. For De-delegated Services the Council was able to automatically recover the equivalent funding from Academies. For Buy Back services the Council internally recharged Maintained Schools, but invoices had to be issued to recover the equivalent funding from Academies.

Details of the De-delegated Services per sector for 2014/15 and 2015/16 were given and details of the financial monitoring position for the 2015/16 financial year for these services at the end of September 2015, were appended to the report.

It was explained that these services should be funded from a combination of Maintained School and Academy funding as their support was available to all schools. Since the start of the financial year, some schools and Academies had questioned why they were required to contribute towards these services if they did not access them. It was further explained that although not all schools would access this funding each year, the intention was to follow the principle applied in future years when this funding was set aside for use by whichever schools were most in need of it. It was not permitted to centrally retain this funding any longer and therefore it was distributed through the local funding formula via the AWPU factors.

The Forum was asked to determine how the under spend against each of the de-delegated budget areas was used in the next financial year. Appendix A to the report contained recommendations to allocate the unspent funding pro rata to the original contribution made by each School for the Contingency, Trade Union Support and Equality, Multiculturalism and Access Team (EMAT) services. It was further proposed that the Council be allowed to use the unspent £17,829, from the Behaviour for Learning and Inclusion Service (BLIS) to partially support the significant shortfall in income for that service being projected in 2016/17. It was explained that the Schools' Forum vote on these issues would need to be taken only by the Primary Sector as they de-delegated these service costs.

AGREED

- (i) That the content of the report be noted;
- (ii) That the proposal to allocate the unspent 2015/16 funding totalling £122,887 pro rata to the original contribution made by each School for the Contingency, Trade Union Support and Equality Multiculturalism and Access (EMAT) Team services be supported;
- (iii) That the proposal to allocate the unspent 2015/16 funding from the Behaviour for Learning and Inclusion Service (BLIS) of £17,829 to support the projected shortfall income for that service in 2016/17, be supported; and
- (iv) That the proposal to use the unspent 2015/16 funding of £5,000 to support the equivalent budget in 2016/17, be supported.

43. COUNCIL MANAGED DEDICATED SCHOOLS GRANT MONITORING UPDATE 2016/17

The Assistant Executive Director, Finance, which updated Forum members on the centrally managed Dedicated Schools Grant for 2016/17.

The report provided details of the financial monitoring position for 2016/17 financial year for De-delegated for Primary and Secondary Maintained sectors, up to the end of June 2016.

AGREED

That the content of the report be noted.

44. DEDICATED SCHOOLS GRANT UPDATE

Consideration was given to a report of the Assistant Executive Director, Finance which informed members of the arrangements concerning the Dedicated Schools Grant for 2015/16, 2016/17 and future years.

It was reported that the Schools' block was the largest element of DSG funding, which provided the majority of funding for Mainstream Schools, with additional elements potentially being allocated to Mainstream Schools through the Early Years and High Needs blocks. The DfE carried out a 'Fairer Schools Funding 2015/16' consultation in relation to proposed changes to the Schools block element of the DSG earlier in the year. As a result of the responses received to the consultation, the DfE agreed to some minor changes to their original proposals, but no significant changes were made to them.

It was explained that over the last three years, the DfE had consistently stated that School funding was unfairly allocated. They believed that Schools with similar characteristics in different Local Authority areas were allocated substantially different levels of funding as a result of historic funding allocations. The DfE had used data provided by each Local Authority in relation to the unit rates used in 2013/2014 in their respective local funding formulae to arrive at minimum levels of funding for each Local Authority. The Minimum Funding Levels per pupil also included a hybrid area cost adjustment, which was intended to reflect prevailing market rates.

The DfE had then taken the Local Authority specific Minimum Funding Levels and multiplied it by the number of Schools Block eligible pupils used to calculate funding in 2014/15 to arrive at an estimated Local Authority level for 2015/16 and compared it to the actual Schools Block funding allocated to each Local Authority in 2014/15. This analysis was summarised in the report. The 62 Local Authorities who would receive additional DSG Schools Block funding through the MFL calculation than they did through the previous calculation method were allocated a share of £350 million additional funding in 2015/16 and this did not include Tameside. It was further explained that Tameside would not receive any additional DSG Schools block funding in 2015/16 or 2016/17, however there was potential for this to change from 2017/18 onwards. The DfE had given no indication of whether the 2017/18 Schools Block allocation would be based on Minimum Funding Level rates, but if it was fully implemented by the DfE without any protection then there would be an estimated reduction of £4.264 million, which equated to 3.52% of the current allocation.

It was reported that due to the scale of potential reduction in funding from 2017/18 onwards, it was considered prudent to provide Schools / Academies with estimates of the worst case budgets that could arise. Therefore, during March 2016 the Council would issue funding estimates for 2017/18 that were based on both the DfE's new Minimum Funding Level proposal and on the basis of the current local funding scheme.

A summary of the gross allocations of DSG to Tameside from financial year 2015/16 by DfE/EFA funding block, was provided in the report.

Details were also given in respect of the proposed reduction of gains cap funding in 2016/17.

AGREED

That the content of the report be noted.

45. ACADEMY SCHOOL CONVERSION COST

A report of the Assistant Executive Director, Education was submitted, which gave information on the related expenditure incurred by the Council when a school converted to Academy status.

It was reported that in order for each academy conversion to complete, the Council was obliged to carry out a number of functions on behalf of the converter school. Details were given of the

Council services providing support to these functions and the functions delivered within the process.

It was further reported that converting schools were entitled to a DfE grant of £25,000 to prepare for conversion. It was noted that the Council received no additional funding to support the financial impact and increased workloads created by and associated with the conversion process.

Currently, the only charge levied by the Council on a school converting to Academy status related to the transfer of the related payroll service.

Forum members were informed that the Council intended to make charges as follows to related schools for conversion to Academy status, to finance the expenditure incurred by the Council:

	£
Convertor / Sponsored Academy – non PFI	13,200
Convertor / Sponsored Academy – PFI	To be determined and will include an indemnity to fund all the external legal costs required to deal with the complex PFI documentation including that of all parties (Council PFico, funders etc)

The charges were inclusive of the payroll transfer service where the Council was currently providing that service to the converting school.

It was explained that the above charges would be levied on any school converting to Academy status from 1 August 2016. It was further explained that the cost of the related conversion process would be reviewed on an annual basis as a minimum and that schools would be notified of any subsequent amendment to the price stated above.

AGREED

- (i) **That the content of the report be noted; and**
- (ii) **That the cost of the related conversion process would be reviewed on an annual basis as a minimum, and schools would be notified of any subsequent amendment to the price stated within the report, be noted.**

46. FINANCING OF SCHOOL ADMISSION APPEALS

Consideration was given to a report of the Assistant Executive Director- Learning, which gave details of the Department for Education's (DfE) proposed changes for the funding for school admission appeals following a Government consultation during November 2015. A copy of the consultation paper was appended to the report.

AGREED

That this item be deferred to the next meeting of the Forum.

47. NEXT MEETINGS

It was noted that the next meeting of the Schools' Forum be held on Tuesday 18 October 2016 at 1.30pm, venue to be confirmed.

Agenda Item 3

Report To:	SCHOOLS FORUM
Date:	18 October 2016
Reporting Officer:	Ian Duncan – Assistant Executive Director - Finance Bob Berry – Assistant Executive Director - Learning
Subject:	2015/16 FINAL SCHOOL BALANCES
Report Summary:	A report on the reconciled school balances at 31 March 2016.
Recommendations:	Members of the Schools Forum are recommended to <ol style="list-style-type: none">1) Note the contents of the report.2) Consider the continuation of the existing excess revenue surplus balance monitoring mechanism for schools within the Borough i.e. planned commitments are required for revenue surplus balances in excess of 8% of delegated revenue budget for Primary and Special schools and 5% of delegated revenue budget for Secondary schools. Commitment details are to be reported to the Schools Forum which will have the opportunity to consider a redistribution mechanism for any uncommitted revenue balances above permitted thresholds. It is proposed that expenditure commitment details for those schools with a surplus balance in excess of permitted thresholds at 31 March 2016 are provided to the Resource Management service of the Council by 21 October 2016. The associated details will then be reported to the next Schools Forum meeting for consideration3) Note that any school which has or is projecting a deficit budget position either during or by the end of the existing three year budget period will be required to submit a deficit budget recovery plan to ensure a balanced budget is delivered (as referenced in section 5.6 of the report). The associated recovery plan will require approval by the Governing Body and the Section 151 officer of the Council in accordance with sections 4.4 to 4.9 of the Tameside Scheme of Financing for Schools. The development of recovery plans with associated schools will commence during the current term to ensure they are approved by the Governing Body and Section 151 officer of the Council during the current financial year
Links to Community Strategy:	Effectively calculated and targeted resources will improve access to a high quality education experience for all our children.
Policy Implications:	Overall effective use of resources across Tameside schools is a key component in the Authority's Annual Use of Resources Statement.

**Financial Implications:
(Authorised by the Borough
Treasurer)**

Schools with a projected excessive revenue surplus balance (greater than 8% of in year delegated funding for primary and special schools and greater than 5% of in year delegated funding for secondary schools) are required to have an agreed plan of commitments in place with the Council for the excessive balance should the Schools Forum agree to the continuation of this monitoring mechanism.

Schools with a current or a projected deficit balance within the existing three year budget period are required to have an agreed budget recovery plan in place with the Council to ensure a balanced budget is delivered. The development of recovery plans with associated schools will commence during the current term to ensure they are approved by the Governing Body and Section 151 officer of the Council during the current financial year.

**Legal Implications:
(Authorised by the Borough
Solicitor)**

There needs to be greater challenge and oversight of the budgets particularly where the school is not delivering a balanced budget as any academisation would result in the debt being passed to the Council.

Risk Management:

The correct accounting treatment of the Dedicated Schools Grant is a condition of the grant and procedures exist in budget monitoring and the closure of accounts to ensure that this is achieved. These will be subject to regular review.

ACCESS TO INFORMATION:

NON-CONFIDENTIAL

This report does not contain information which warrants its consideration in the absence of the Press or members of the public.

Access To Information:

The background papers relating to this report can be inspected by contacting Stephen Wilde, Head of Resource Management, Resource Management, Directorate of Finance by:



Telephone: 0161 342 3726



e-mail: stephen.wilde@tameside.gov.uk

1. BACKGROUND AND INTRODUCTION

- 1.1 Final school balances for 2014/15 were presented to the Schools Forum on 20 October 2015.
- 1.2 Total reconciled school balances (inclusive of revenue and capital) at 31 March 2015 were £8.789 million. This was a decrease of £2.792 million on the balance reported at 31 March 2014.
- 1.3 The final level of school balances as at 31 March 2016 are £7.187m, a decrease of £1.602m on the balance reported at 31 March 2015. It is important to note that two Tameside schools became Academies prior to 31 March 2016, which accounts for £0.250m of the reduction in balances (Manor Green Primary School £0.101m, Moorside Primary School £0.149m). The reduction in balances during 2015/16 for those schools which were Maintained Schools at 31 March 2016 was £1.352m.
- 1.4 There are currently 8 Academy Conversions which have been confirmed to take place during 2016/17. Of these schools, Godley Primary School and Oakfield Primary School converted on 1 April 2016 with combined balances of £0.160m. Flowery Field Primary School converted on 1 June 2016 with a balance of £0.124m. Two further schools, Dowson Primary School and Bradley Green Primary School converted on 1 September 2016 but their final balances have not yet been determined. Leigh Primary School and St Paul's Primary School, Stalybridge, are expected to convert before the end of the autumn term with Astley Sports College expected to convert before the end of the financial year. This is a comparatively large number of conversions in one financial year and consequently they will have a significant effect on the level of school balances at the end of 2016/17. There are two further schools which have applications to convert to Academy Status waiting to be approved by the Department for Education (DfE) and more schools could apply and convert before the end of the financial year, which would further reduce the total level of balances.
- 1.5 Table 1 (below) provides summary details of the cumulative level of Tameside school balances for the previous three financial years.

Table 1

Financial Year	Revenue Balance £'000	Capital Balance £'000	Total Balance £'000	Change in Year £'000
2013/2014	11,142	438	11,581	- 338
2014/2015	8,363	425	8,789	-2,792
2015/2016	6,710	477	7,187	-1,602

- 1.6 There are 2 appendices to this report which give further information on schools balances over the last three years as detailed below:

Appendix A shows a detailed breakdown of each school's balance as at 31 March 2016 and highlights those schools with balances in excess of the permitted thresholds (8% for primary and special schools and 5% for secondary schools)

Appendix B shows the movement in school balances since 31 March 2013 at an individual school level.

- 1.7 A revised Scheme for the Financing of Schools was implemented on 1 April 2011. The scheme states that Local Authorities should consider relaxing their excess surplus claw back mechanism. Any mechanism should have regard to the principle that schools should be moving towards greater autonomy. Local Authorities should focus their attention on

those schools which have accumulated significant excessive uncommitted balances and/or where some level of redistribution would support improved provision across a local area. Sections 2 to 4 below detail the number of schools in each sector with surplus/deficit balances, as well as the number of schools with a balance in excess of the permitted threshold.

- 1.8 The surplus balance claw back mechanism in operation in Tameside is facilitated by the Schools Forum and any decision to enforce a claw back has to be made by voting members. The thresholds used in Tameside to define excess surplus balances are 8% of the respective delegated revenue budget for Primary and Special Schools and 5% for Secondary Schools.
- 1.9 It is proposed that expenditure commitment details for those schools with a surplus balance in excess of permitted thresholds at 31 March 2016 are provided to the Resource Management service of the Council by 21 October 2016. The associated details will then be reported to the next Schools Forum meeting for consideration.

2. FINAL PRIMARY SCHOOL BALANCES

- 2.1 There were 65 primary schools (81% of all Tameside schools) with a surplus balance at 31 March 2016.
- 2.2 There were 29 primary schools with surplus balances which equated to less than 8% of their 2015/16 delegated school budget.
- 2.3 There were 36 primary schools with a surplus which was greater than the permitted threshold. The total of excess surplus balances in primary schools was £1.990m at 31 March 2016.
- 2.4 There were 2 primary schools (3% of all Tameside Schools) with deficit balances. The total level of deficit balances in primary schools was £0.056m at 31 March 2016.

3. FINAL SECONDARY SCHOOL BALANCES

- 3.1 There were 3 secondary schools (4% of all Tameside schools) with a surplus balance at 31 March 2016.
- 3.2 There was 1 secondary school with surplus balances which equated to less than 5% of their 2015/16 delegated school budget.
- 3.3 There were 2 secondary schools with a surplus which was greater than the permitted threshold. The total of excess surplus balances in secondary schools was £0.218m at 31 March 2016.
- 3.4 There were 5 secondary schools (6% of all Tameside Schools) with a deficit balance. The total level of deficit balances in secondary schools was £1.289m at 31 March 2016.

4. FINAL SPECIAL SCHOOL BALANCES

- 4.1 There were 4 special schools (6% of all Tameside schools) with a surplus balance at 31 March 2016.
- 4.2 There were 3 special schools with surplus balances which equated to less than 8% of their 2015/16 delegated school budget.

- 4.3 There was 1 special school with a surplus which was greater than the permitted threshold. The excess element of this school's balance was £0.063m.

5. SCHOOLS WITH DEFICIT BALANCES

- 5.1 At 31 March 2016 there were 7 schools with deficit balances. The total of these deficits was £1.345m (Primary Schools £0.056m, Secondary Schools £1.289m). The table below provides details on the level of projected school deficits up to 31 March 2019.
- 5.2 Whilst the number and level of schools in deficit in the Secondary sector is already a concern, the data in table 2 below highlights that the trend is also likely to be replicated in the Primary and Special school sectors in future years.

Table 2

Financial Year Ending 31 March	Number of schools projecting deficit balances				Value of projected deficit balances £m			
	Primary	Secondary	Special	Total	Primary	Secondary	Special	Total
2017	5	6	3	14	0.090	3.243	0.309	3.642
2018	15	6	3	24	0.707	5.439	0.916	7.062
2019	26	6	3	35	2.501	7.279	1.612	11.392

NB: Table 2 is based on budget plan data from schools which were maintained as at 31 March 2016.

- 5.3 Along with all other Local Authorities, Tameside introduced a new funding model in April 2013. Whilst the new model has meant changes for many schools in their levels of their funding, the Minimum Funding Guarantee has protected those schools which would have seen a large decrease in funding, but the nature of the Minimum Funding Guarantee means that this protection reduces in future years and therefore it is now be starting to have an impact on school balances.
- 5.4 However, it should be noted that historically school budget plans are extremely pessimistic. Budget plans from schools in 2015/16 indicated balances would reduce by just over £6m compared to the actual reduction in balances of £1.6m. Therefore concerns are once again raised over the accuracy of budget plans submitted to the Council. School budget plans are used by the Council for a variety of purposes, including the calculation of cash deposits to schools. Submission of inaccurate data can lead to schools not receiving their correct cash allocation during the financial year, with adjustments required in the following year.
- 5.5 Whilst the figures in table 2 above most likely represent a worst case scenario position, the trend in the decline of school balances is concerning. The Tameside Scheme of Financing for Schools dictates that licensed deficits will be no more than 20% of gross surpluses held by schools. As at 31 March 2016 cumulative school deficits represented 16% of gross school surpluses. Based on the projections above at the end of March 2017 this figure will rise to 79% which would equate to a reduction in balances during the current financial year of approximately £6.2m.
- 5.6 Any school which is projecting a deficit budget position, either during or by the end of the existing three year budget period, will be required to submit a deficit budget recovery plan to ensure a balanced budget is delivered. The associated recovery plan will require approval by the Governing Body and the Section 151 officer of the Council in accordance with sections 4.4 to 4.9 of the Tameside Scheme of Financing for Schools. The Head of Resource Management Service wrote to those schools where this applies during week commencing 3 October 2016 to explain the recovery plan procedure utilising the latest

approved three year budget plan submitted to the Council. Associated meetings are being arranged with relevant schools to discuss the projected deficit in further detail and to provide support and guidance on options to consider ensuring balanced budgets are delivered. Recovery plans will require approval by the Governing Body and Section 151 officer of the Council during the current financial year.

6. RECOMMENDATIONS

- 6.1 As set out on the front of the report.

Appendix A - Schools Balances as at 31 March 2016

SCHOOL NO	SCHOOL NAME	REVENUE OUTTURN AT 31/03/16	CAPITAL OUTTURN AT 31/03/16	TOTAL OUTTURN BALANCE AT 31/03/16	REVENUE FUNDING 2015/16	CAPITAL FUNDING 2015/16	TOTAL FUNDING 2015/16	EXCESS REVENUE SURPLUS GREATER THAN PERMITTED THRESHOLD	PERMITTED REVENUE BALANCE	EXCESS SURPLUS BALANCE
		£	£	£	£	£	£			£
Primary Schools										
2001	Greenfield Primary School	3,000	0	3,000	1,575,014	7,080	1,582,094	No		
2004	Hollingworth Primary School	80,866	794	81,660	954,583	6,257	960,840	Yes	76,367	4,499
2005	Oakfield Primary School	122,548	0	122,548	1,254,623	6,471	1,261,094	Yes	100,370	22,178
2006	Pinfold Primary School	189,373	0	189,373	2,218,978	8,187	2,227,165	Yes	177,518	11,855
2008	Flowery Field Primary School	107,498	0	107,498	2,406,715	9,132	2,415,847	No		
2011	Arundale Primary and Nursery School	98,365	7	98,372	1,297,472	5,998	1,303,470	No		
2018	Gorse Hall Primary School	176,605	0	176,605	1,782,899	8,952	1,791,851	Yes	142,632	33,973
2019	Stalyhill Junior School	111,362	0	111,362	958,180	6,644	964,824	Yes	76,654	34,708
2020	Arlies Primary School	225,147	0	225,147	1,143,072	6,691	1,149,763	Yes	91,446	133,701
2021	Buckton Vale Primary School	(23,729)	6,651	(17,078)	1,159,847	6,903	1,166,750	No		
2024	Lyndhurst Community Primary School	59,463	44,284	103,747	1,267,411	6,538	1,273,949	No		
2025	Broadbent Fold Primary School	81,663	645	82,308	950,218	6,482	956,700	Yes	76,017	5,645
2026	Wildbank Primary School	125,219	2,932	128,151	1,039,827	5,492	1,045,319	Yes	83,186	42,033
2027	Millbrook Primary School	58,611	0	58,612	1,177,618	6,576	1,184,194	No		
2032	Bradley Green Primary School	111,860	1	111,860	1,022,204	6,261	1,028,465	Yes	81,776	30,083
2033	Dowson Primary School	(40,719)	1,803	(38,915)	1,897,309	9,101	1,906,410	No		
2034	Godley Primary School	37,691	0	37,691	1,113,889	6,846	1,120,735	No		
2037	The Heys Primary School	149,922	6,729	156,651	1,374,034	6,729	1,380,763	Yes	109,923	39,999
2039	Audenshaw Primary School	113,423	0	113,423	906,981	6,385	913,366	Yes	72,559	40,864
2040	Poplar Street Primary School	37,056	60	37,116	1,740,342	8,311	1,748,653	No		
2042	Russell Scott Primary School	266,154	25,400	291,554	1,908,293	8,590	1,916,883	Yes	152,663	113,491
2045	Fairfield Road Primary School	493,607	0	493,607	1,745,660	7,830	1,753,490	Yes	139,653	353,954
2051	Livingstone Primary School	150,293	11,857	162,150	818,501	5,681	824,182	Yes	65,480	84,813
2053	Waterloo Primary School	246,313	0	246,313	1,963,570	8,534	1,972,104	Yes	157,086	89,228
2055	Aldwyn Primary School	92,266	7,389	99,655	1,458,971	7,773	1,466,744	No		
2056	St. Anne's Primary School	111,373	57,409	168,782	930,232	6,295	936,527	Yes	74,419	36,954
2058	Corrie Primary School	128,559	7,244	135,803	1,571,383	7,773	1,579,156	Yes	125,711	2,849
2063	Holden Clough Community Primary School	55,654	1,726	57,380	1,188,301	6,572	1,194,873	No		
2064	Dane Bank Primary School	127,471	13,903	141,375	1,044,877	6,540	1,051,417	Yes	83,590	43,881
2066	Greenside Primary School	60,266	0	60,266	1,914,942	9,020	1,923,962	No		
2068	Greswell Primary School	36,410	0	36,410	1,951,193	8,921	1,960,114	No		
2073	Stalyhill Infant School	137,106	38,786	175,892	863,353	6,025	869,378	Yes	69,068	68,038
2077	Yew Tree Community Primary School	(3,040)	3,313	273	2,179,468	9,398	2,188,866	No		
2078	Broadoak Primary School	162,709	0	162,709	1,786,296	7,488	1,793,784	Yes	142,904	19,805
2079	Leigh Primary School	135,683	15,888	151,571	1,479,014	7,438	1,486,452	Yes	118,321	17,362
2080	Rosehill Methodist	146,760	54,021	200,781	2,283,745	8,921	2,292,666	No		
2081	Ravensfield	94,568	6,141	100,708	1,986,773	8,925	1,995,698	No		
3000	Gee Cross Holy Trinity C of E Primary School	71,081	6,531	77,612	954,428	6,531	960,959	No		
3001	Broadbottom Primary C of E School	28,962	7,379	36,341	582,824	5,159	587,983	No		
3003	St. John's C of E Primary School	155,155	0	155,155	1,151,741	6,673	1,158,414	Yes	92,139	63,016
3019	Hurst Knoll St James' C of E Primary School	105,038	2,510	107,548	1,143,787	6,441	1,150,228	Yes	91,503	13,535
3020	Parochial C of E Primary School	202,867	52,029	254,896	1,016,911	6,531	1,023,442	Yes	81,353	121,514
3022	St. James C of E Primary School	94,320	0	94,320	1,173,269	6,369	1,179,638	Yes	93,862	458
3025	St. Paul's C of E Primary School	42,810	0	42,810	1,346,057	7,218	1,353,275	No		
3026	Milton St. John's C of E Primary School	102,788	0	102,788	957,303	6,572	963,875	Yes	76,584	26,204

3027	Micklehurst All Saints C of E Primary School	140,926	0	140,926	1,034,360	5,996	1,040,356	Yes	82,749	58,177
3301	St. George's C of E Primary School	51,445	0	51,445	1,047,568	0	1,047,568	No		
3303	Mottram C of E Primary School	15,071	0	15,071	642,592	0	642,592	No		
3304	St. Paul's Catholic Primary School	104,116	0	104,116	1,036,574	0	1,036,574	Yes	82,926	21,190
3305	St. James' Catholic Primary School	209,067	0	209,067	1,052,176	0	1,052,176	Yes	84,174	124,892
3308	St. Mary's Catholic Primary School	60,805	0	60,805	943,444	0	943,444	No		
3309	St. Peter's Catholic Primary School	122,134	0	122,134	939,536	0	939,536	Yes	75,163	46,971
3310	St. Raphael's Catholic Primary School	12,939	0	12,939	905,610	0	905,610	No		
3311	Canon Johnson C of E Primary School	66,140	0	66,140	1,136,276	0	1,136,276	No		
3312	Holy Trinity C of E Primary School	164,790	0	164,790	1,337,068	0	1,337,068	Yes	106,965	57,825
3313	St. Peter's C of E Primary School	75,759	334	76,092	1,203,718	0	1,203,718	No		
3314	St. Stephen's C of E Primary School	60,746	0	60,746	985,400	0	985,400	No		
3316	St. Mary's C of E Primary School	49,103	0	49,103	1,012,247	0	1,012,247	No		
3317	St. George's C of E Primary School	56,598	0	56,598	772,646	0	772,646	No		
3319	Canon Burrows C of E Primary School	244,147	0	244,147	1,803,168	0	1,803,168	Yes	144,253	99,893
3322	St. Mary's Catholic Primary School	89,651	0	89,651	951,533	0	951,533	Yes	76,123	13,528
3323	St. Stephen's Catholic Primary School	57,440	0	57,440	1,772,613	0	1,772,613	No		
3324	St. Joseph's Catholic Primary School	119,579	0	119,579	770,264	0	770,264	Yes	61,621	57,957
3325	St. John Fisher Catholic Primary School	129,008	0	129,008	944,697	0	944,697	Yes	75,576	53,432
3326	St. Christopher's Catholic Primary School	30,295	0	30,295	967,836	0	967,836	No		
3327	St. Anne's Catholic Primary School	84,209	0	84,209	1,029,404	0	1,029,404	Yes	82,352	1,857
3331	Our Lady of Mount Carmel Catholic Primary School	68,346	0	68,346	1,035,261	0	1,035,261	No		
	Secondary Schools									
4006	Alder Community High	(30,239)	19,180	(11,059)	4,601,162	16,521	4,617,683	No		
4018	Mossley Hollins High School	(62,437)	0	(62,437)	4,277,035	16,943	4,293,978	No		
4023	Longdendale High School	(197,165)	35,191	(161,974)	4,064,430	17,179	4,081,609	No		
4025	Hyde Technology School	6,476	0	6,476	5,801,290	20,026	5,821,316	No		
4026	Astley Sports College and Community High School	(20,074)	13,602	(6,472)	3,594,800	13,602	3,608,402	No		
4028	Denton Community College	(1,047,497)	0	(1,047,497)	5,981,252	20,909	6,002,161	No		
4602	St. Damian's Catholic High School	428,555	0	428,555	4,210,018	0	4,210,018	Yes	210,501	218,054
4603	St. Thomas More Catholic High School	223,439	0	223,439	4,004,922	0	4,004,922	Yes	200,246	23,193
	Special Schools									
7002	Thomas Ashton School	154,722	19,564	174,286	1,141,833	5,553	1,147,386	Yes	91,347	63,375
7005	Cromwell High School	89,301	3,900	93,201	1,627,963	6,025	1,633,988	No		
7006	Samuel Laycock School	17,413	0	17,413	2,015,215	7,409	2,022,624	No		
7009	Oakdale School	64,735	10,014	74,749	2,640,162	7,267	2,647,429	No		
	Total	6,709,936	477,220	7,187,156	129,926,179	461,684	130,387,863			

Appendix B - Schools Balance Movements between 31 March 2013 and 31 March 2016

SCHOOL NO	SCHOOL NAME	Total Outturn Balance at 31st March 2013 £	Increase / (Decrease) in Balance during 2013/2014 £	2013/2014 Increase / (Decrease) as a % of 15/16 Funding	Total Outturn Balance at 31st March 2014 £	Increase / (Decrease) in Balance during 2014/15 £	2014/15 Increase / (Decrease) as a % of 15/16 Funding	Total Outturn Balance at 31st March 2015 £	Increase / (Decrease) in Balance during 2015/16 £	2015/16 Increase / (Decrease) as a % of 15/16 Funding	Total Outturn Balance at 31st March 2016 £	Total increase/ (decrease) in balance since 31 March 2013 as a % of 15/16 funding
2001	Greenfield Primary School	172,225	13,165	1%	185,390	(38,640)	-2%	146,750	(143,750)	-1092%	3,000	-11%
2004	Hollingworth Primary School	87,058	(23,387)	-2%	63,672	15,715	2%	79,386	2,274	-10%	81,660	-1%
2005	Oakfield Primary School	339,911	(101,019)	-8%	238,893	(13,495)	-1%	225,398	(102,850)	102%	122,548	-17%
2006	Pinfold Primary School	80,109	60,603	3%	140,712	65,352	3%	206,064	(16,691)	-28%	189,373	5%
2008	Flowery Field Primary School	100,037	24,560	1%	124,597	60,049	2%	184,646	(77,148)	-314%	107,498	0%
2011	Arundale Primary and Nursery School	68,079	37,046	3%	105,124	4,031	0%	109,155	(10,783)	-29%	98,372	2%
2018	Gorse Hall Primary School	310,210	39,120	2%	349,330	(109,068)	-6%	240,262	(63,657)	-163%	176,605	-7%
2019	Stalyhill Junior School	88,116	1,714	0%	89,830	(5,998)	-1%	83,832	27,531	1606%	111,362	2%
2020	Arlies Primary School	210,363	93,280	8%	303,643	(68,185)	-6%	235,458	(10,311)	-11%	225,147	1%
2021	Buckton Vale Primary School	(56,560)	10,029	1%	(46,532)	3,484	0%	(43,047)	25,969	259%	(17,078)	3%
2024	Lyndhurst Community Primary School	141,335	38,117	3%	179,452	(13,146)	-1%	166,306	(62,559)	-164%	103,747	-3%
2025	Broadbent Fold Primary School	100,122	9,974	1%	110,097	(9,039)	-1%	101,057	(18,749)	-188%	82,308	-2%
2026	Wildbank Primary School	50,397	(16,473)	-2%	33,924	15,490	1%	49,414	78,737	-478%	128,151	7%
2027	Millbrook Primary School	138,404	(12,750)	-1%	125,654	(53,443)	-5%	72,211	(13,599)	107%	58,612	-7%
2032	Bradley Green Primary School	57,174	24,240	2%	81,414	34,221	3%	115,635	(3,775)	-16%	111,860	5%
2033	Dowson Primary School	(1,679)	41,582	2%	39,903	(13,685)	-1%	26,218	(65,133)	-157%	(38,915)	-2%
2034	Godley Primary School	97,659	(56,893)	-5%	40,766	13,790	1%	54,557	(16,865)	30%	37,691	-5%
2037	The Heys Primary School	327,338	(97,308)	-7%	230,030	(50,838)	-4%	179,192	(22,541)	23%	156,651	-12%
2039	Audenshaw Primary School	90,045	22,187	2%	112,232	2,235	0%	114,467	(1,045)	-5%	113,423	3%
2040	Poplar Street Primary School	88,583	10,924	1%	99,508	(64,882)	-4%	34,625	2,490	23%	37,116	-3%
2042	Russell Scott Primary School	339,985	108,006	6%	447,990	(266,110)	-14%	181,880	109,674	102%	291,554	-3%
2045	Fairfield Road Primary School	163,895	160,908	9%	324,802	53,153	3%	377,956	115,651	72%	493,607	19%
2051	Livingstone Primary School	62,246	(18,949)	-2%	43,296	39,789	5%	83,085	79,065	-417%	162,150	12%
2053	Waterloo Primary School	143,893	2,312	0%	146,206	118,406	6%	264,611	(18,298)	-791%	246,313	5%
2055	Aldwyn Primary School	34,752	24,894	2%	59,647	(31,518)	-2%	28,129	71,526	287%	99,655	4%
2056	St. Anne's Primary School	129,301	(8,471)	-1%	120,831	(5,674)	-1%	115,157	53,625	-633%	168,782	4%
2058	Corrie Primary School	148,833	(33,158)	-2%	115,675	(4,356)	0%	111,320	24,484	-74%	135,803	-1%
2063	Holden Clough Community Primary School	81,934	(18,198)	-2%	63,735	(3,919)	0%	59,816	(2,436)	13%	57,380	-2%
2064	Dane Bank Primary School	39,942	34,730	3%	74,672	15,810	2%	90,482	50,892	147%	141,375	10%
2066	Greenside Primary School	126,053	40,252	2%	166,305	(74,374)	-4%	91,930	(31,665)	-79%	60,266	-3%
2068	Greswell Primary School	21,837	(17,036)	-1%	4,802	75,664	4%	80,465	(44,055)	259%	36,410	1%
2073	Stalyhill Infant School	183,465	11,843	1%	195,308	(34,974)	-4%	160,335	15,557	131%	175,892	-1%
2077	Yew Tree Community Primary School	93,498	(13,794)	-1%	79,704	(62,659)	-3%	17,045	(16,772)	122%	273	-4%
2078	Broadoak Primary School	185,208	40,659	2%	225,867	36,168	2%	262,035	(99,326)	-244%	162,709	-1%
2079	Leigh Primary School	54,697	28,947	2%	83,644	11,631	1%	95,275	56,296	194%	151,571	7%
2080	Rosehill Methodist	279,630	(87,062)	-4%	192,569	(47,757)	-2%	144,812	55,970	-64%	200,781	-3%
2081	Ravensfield	58,937	(2,300)	0%	56,637	40,448	2%	97,085	3,623	-158%	100,708	2%
3000	Gee Cross Holy Trinity C of E Primary School	204,731	(27,361)	-3%	177,370	(58,144)	-6%	119,226	(41,614)	152%	77,612	-13%
3001	Broadbottom Primary C of E School	54,339	(25,619)	-4%	28,721	(20,638)	-4%	8,082	28,258	-110%	36,341	-3%
3003	St. John's C of E Primary School	75,668	(444)	0%	75,224	33,660	3%	108,884	46,271	-10429%	155,155	7%
3019	Hurst Knoll St James' C of E Primary School	169,277	(66,487)	-6%	102,790	(639)	0%	102,151	5,397	-8%	107,548	-5%
3020	Parochial C of E Primary School	201,968	33,322	3%	235,290	46,435	5%	281,724	(26,828)	-81%	254,896	5%
3022	St. James C of E Primary School	151,355	(22,831)	-2%	128,524	(29,035)	-2%	99,489	(5,169)	23%	94,320	-5%
3025	St. Paul's C of E Primary School	114,185	(28,949)	-2%	85,236	(17,010)	-1%	68,225	(25,415)	88%	42,810	-5%
3026	Milton St. John's C of E Primary School	91,750	15,080	2%	106,830	(16,465)	-2%	90,365	12,424	82%	102,788	1%
3027	Micklehurst All Saints C of E Primary School	108,751	11,828	1%	120,579	16,685	2%	137,264	3,661	31%	140,926	3%
3301	St. George's C of E Primary School	66,740	24,572	2%	91,311	(9,843)	-1%	81,468	(30,023)	-122%	51,445	-1%
3303	Mottram C of E Primary School	15,834	(12,573)	-2%	3,261	9,770	2%	13,031	2,040	-16%	15,071	0%
3304	St. Paul's Catholic Primary School	135,541	14,353	1%	149,895	(6,368)	-1%	143,527	(39,411)	-275%	104,116	-3%
3305	St. James' Catholic Primary School	47,910	89,965	9%	137,875	83,829	8%	221,704	(12,637)	-14%	209,067	15%
3308	St. Mary's Catholic Primary School	(10,326)	22,818	2%	12,491	30,845	3%	43,336	17,469	77%	60,805	8%
3309	St. Peter's Catholic Primary School	93,166	(13,215)	-1%	79,951	31,596	3%	111,547	10,586	-80%	122,134	3%
3310	St. Raphael's Catholic Primary School	24,001	(25,153)	-3%	(1,152)	22,985	3%	21,833	(8,894)	35%	12,939	-1%
3311	Canon Johnson C of E Primary School	85,512	(7,225)	-1%	78,287	(161)	0%	78,127	(11,987)	166%	66,140	-2%
3312	Holy Trinity C of E Primary School	104,190	5,355	0%	109,546	38,335	3%	147,880	16,910	316%	164,790	5%
3313	St. Peter's C of E Primary School	110,662	(73,009)	-6%	37,653	8,840	1%	46,493	29,599	-41%	76,092	-3%
3314	St. Stephen's C of E Primary School	45,198	37,275	4%	82,473	(36,573)	-4%	45,900	14,846	40%	60,746	2%
3316	St. Mary's C of E Primary School	128,629	(31,028)	-3%	97,601	(44,836)	-4%	52,765	(3,662)	12%	49,103	-8%
3317	St. George's C of E Primary School	99,290	(26,224)	-3%	73,066	(31,694)	-4%	41,372	15,227	-58%	56,598	-6%
3319	Canon Burrows C of E Primary School	194,601	(20,991)	-1%	173,610	(7,259)	0%	166,351	77,796	-371%	244,147	3%
3322	St. Mary's Catholic Primary School	49,730	8,973	1%	58,704	10,097	1%	68,800	20,851	232%	89,651	4%
3323	St. Stephen's Catholic Primary School	(4,706)	(3,465)	0%	(8,171)	55,142	3%	46,971	10,468	-302%	57,440	4%
3324	St. Joseph's Catholic Primary School	75,809	(654)	0%	75,155	56,845	7%	132,000	(12,422)	1900%	119,579	6%
3325	St. John Fisher Catholic Primary School	70,432	66,044	7%	136,476	12,833	1%	149,309	(20,301)	-31%	129,008	6%
3326	St. Christopher's Catholic Primary School	17,824	(804)	0%	17,020	(521)	0%	16,499	13,796	-1715%	30,295	1%
3327	St. Anne's Catholic Primary School	111,210	6,447	1%	117,657	(9,762)	-1%	107,895	(23,686)	-367%	84,209	-3%
3331	Our Lady of Mount Carmel Catholic Primary School	36,015	45,156	4%	81,171	(49,578)	-5%	31,593	36,753	81%	68,346	3%
4006	Alder Community High	234,783	(79,443)	-2%	155,339	(111,409)	-2%	43,930	(54,989)	69%	(11,059)	-5%
4018	Mossley Hollins High School	133,838	(112,323)	-3%	21,515	(44,249)	-1%	(22,734)	(39,703)	35%	(62,437)	-5%
4023	Longdendale High School	397,912	(92,059)	-2%	305,853	(255,955)	-6%	49,898	(211,872)	230%	(161,974)	-14%
4025	Hyde Technology School	500,413	53,156	1%	553,568	(331,870)	-6%	221,698	(215,222)	-405%	6,476	-8%
4026	Astley Sports College and Community High School	162,815	(25,105)	-1%	137,711	(219,766)	-6%	(82,056)	75,584	-301%	(6,472)	-5%
4028	Denton Community College	525,736	(668,802)	-11%	(143,066)	(264,348)	-4%	(407,414)	(640,083)	96%	(1,047,497)	-26%
4602	St. Damian's Catholic High School	304,072	66,206	2%	370,279	(19,905)	0%	350,374	78,181	118%	428,555	3%
4603	St. Thomas More Catholic High School	280,582	161,569	4%	442,151	(1,199)	0%	440,952	(217,513)	-135%	223,439	-1%
7002	Thomas Ashton School	215,851	74,563	6%	290,413	(39,874)	-3%	250,540	(76,254)	-102%	174,286	-4%
7005	Cromwell High School	195,121	(20,962)	-1%	174,159	(75,904)	-5%	98,255	(5,054)	24%	93,201	-6%
7006	Samuel Laycock School	326,051	(76,339)	-4%	249,713	(102,551)	-5%	147,161	(129,748)	170%	17,413	-15%
7009	Oakdale School	234,870	(132,748)	-5%	102,122	26,992	1%	129,114	(54,365)	41%	74,749	-6%
	Total	10,818,360	(484,833)		10,333,527	(1,686,993)		8,646,534	(1,459,378)		7,187,156	

NB: This list includes only schools which were maintained at 31st march 2016

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Agenda Item 4

Report To:	SCHOOLS FORUM
Date:	18 October 2016
Reporting Officer:	Ian Duncan – Assistant Executive Director - Finance Bob Berry – Assistant Executive Director - Learning
Subject:	COUNCIL MANAGED DEDICATED SCHOOLS GRANT MONITORING UPDATE 2016/17
Report Summary:	A report on the centrally managed Dedicated Schools Grant for 2016/17.
Recommendations:	Members of the Schools Forum are requested to note the contents of the report.
Links to Community Strategy:	Effectively calculated and targeted resources will improve access to a high quality education experience for all our children.
Policy Implications:	In line with current policy
Financial Implications: (Authorised by the section 151 officer)	The Dedicated Schools Grant is a ring fenced grant solely for the purposes of schools and pupil related expenditure.
Legal Implications: (Authorised by the Borough Solicitor)	There is a statutory duty to use resources efficiently and effectively against priorities.
Risk Management:	The correct accounting treatment of the Dedicated Schools Grant is a condition of the grant and procedures exist in budget monitoring and the closure of accounts to ensure that this is achieved. These will be subject to regular review.

ACCESS TO INFORMATION

NON-CONFIDENTIAL

This report does not contain information which warrants its consideration in the absence of the Press or members of the public.

Background Papers

The background papers relating to this report can be inspected by contacting Stephen Wilde – Head of Resource Management, Resource Management, Governance and Resources by :

 Telephone: 0161 342 3726

 e-mail: stephen.wilde@tameside.gov.uk

1. BACKGROUND AND INTRODUCTION

- 1.1 For 2015/16 the Secondary sector chose not to de-delegate any funding for central services, whereas the Primary Sector voted to continue de-delegation for the same services as in 2013/14 and 2014/15. For 2016/17 the Secondary sector chose to only de-delegate funding for the Trade Union Support service, whereas the Primary Sector voted to continue de-delegation for both the Trade Union Support and Contingency services. For De-delegated Services the Council is able to automatically recover the funding from Maintained Schools, but invoices have to be issued to recover the equivalent funding from Academies. For Buy Back services the Council internally recharges Maintained Schools, but invoices have to be issued to recover the equivalent funding from Academies.

De-delegated Services Maintained Primary Sector 2015/16

- Behaviour for Learning and Inclusion Service (BLIS)
- Equality, Multiculturalism and Access Team (EMAT)
- Trade Union Support
- Primary Schools Contingency

De-delegated Services Maintained Secondary Sector 2015/16

- None

De-delegated Services Maintained Primary Sector 2016/17

- Trade Union Support
- Primary Schools Contingency

De-delegated Services Maintained Secondary Sector 2016/17

- Trade Union Support

- 1.2 The Council also manages DSG funding to support the following

- Schools Admissions service
- Schools Forum support costs
- BSF Affordability contributions – until the affordability review is completed
- High Needs services other than Special Schools and Primary MLD Units
- Early Years funding being delegated to Private, Voluntary and Independent Providers

- 1.3 This report provides details of the financial monitoring position for the 2016/17 financial year for these services at the end of September 2016 in Section 2 and **Appendix A**.

2. COUNCIL MANAGED DEDICATED SCHOOLS GRANT BUDGET MONITORING 2016/17 AT THE END OF SEPTEMBER 2016

- 2.1 **Appendix A** provides the financial monitoring position for 2016/17 at the end of September 2016 for the Council services described in Section 1, the Centrally Managed High Needs services and the Early Years funding that is delegated to Private, Voluntary and Independent Providers.

- 2.2 The services are split into 5 sections on **Appendix A** and the first group is De-delegated Services. The projected under recovery of income in relation to the Behaviour for Learning and Inclusion Service, (BLIS), has reduced to £33,433 compared to £184,002 on the last

report to Schools Forum. This is due to a combination of staff from the service being redeployed to other teams, a slight increase in buy back from Schools and the use of the unspent budget from 2015/16. The Equality, Multiculturalism and Access Team (EMAT) is projected to have increased costs of £45,510 compared to the funding available to the service. This projection has changed from the last report to Forum due to staff being redeployed from other services to support the team.

- 2.3 The second group of service - Previously Centrally Retained - on Appendix A includes an under spend of £98,049 against School Improvement Fund (formerly Schools Causing Concern) brought forward from 2015/16 which has been added to the budget. The only significant variation in projected costs here is that the contribution towards the Local Safeguarding Childrens Board has been reduced by £4,446 to reflect updated confirmed School contributions. Only one Tameside School has objected to making the contribution requested.
- 2.4 The services on the third section of **Appendix A** called Centrally Retained Services are all projected to spend at the budgeted level.
- 2.5 The fourth section of **Appendix A** provides a summary of the Centrally Retained High Needs Services. The Pupil Referral Service (PRS) has current projected costs of £141,773 in excess of the budget. It should be noted that this is based on a conservative estimate of income from permanent exclusions that would increase from the current budgeted value if exclusions increase to the same level as in 2015/16 during the Autumn and Spring terms. From 2016/17 onwards as with other Schools across Tameside the Pupil Referral Service will be required to produce a deficit recovery plan if they do operate at a deficit this year. There are variations in the projected outturn financial position of a number of the other services, but when the Pupil Referral Service is removed from this calculation (for the reasons described above) the overall costs are expected to reduce by £35,917.
- 2.6 The final section of **Appendix A** relates to Early Years funding for Private, Voluntary and Independent Nurseries. The DFE have increased the budgets for these areas since the June report to Schools Forum and this is reflected in the **Appendix A** values. The budget for 2 year old places is based on the DFE allocation of funding, but the Council expects to spend £433,894 more than this budget based on local projections of cost. This shortfall in current DSG will be retrospectively funded once the actual take up of places is confirmed. Similarly the projected increase in costs of £275,683 compared to the DFE allocation of funding for 3 and 4 year old places is also expected to be retrospectively funded once the actual take up of places is confirmed.

3. **RECOMMENDATIONS**

- 3.1 As stated on the report cover.

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Description	Annual Budgeted Expenditure	Actual Expenditure to Date at 30/09/2016	Projected Outturn Expenditure	Projected Outturn Variation (+ is an Under Recovery of Income, - is a Reduction in Costs)	Notes
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Previously Centrally Retained Services Funded by a Combination of De-delegated Income and Traded Income from Schools

Behaviour For Learning and Inclusion Service	660,980	286,687	694,413	33,433	The current budget reflects the estimated costs of the service. The Council is contributing £125,000 towards these costs and Maintained Primary Schools have contributed £340,982 through buy in to the service to date. The service has a projected shortfall in income of £33,433 for 2016/17. The change in position from the end of June report relates to staff being temporarily redeployed in to other teams.
Contingency	127,769	1,539	127,769	0	The current budget is the amount that Primary Schools agreed to de-delegate for 2016/17. The only costs incurred to date relate to School building surveys. It is recommended that this funding is used to support the cost of Primary School Moderation as it was in 2015/16.
Trade Unions - Facilities Agreement	173,918	78,548	173,918	0	The current budget reflects the actual income received in 2015/16, with £137,132 already recovered from both the Primary and Secondary Maintained Schools agreeing to de-delegate funding. A further £36,786 in income should be recovered from Academies who access the service.
Equality, Multiculturalism and Access Team	29,264	36,490	74,774	45,510	The current budget reflects the estimated income available to the service. The future delivery of this service is in the process of being reviewed and Schools will be consulted as part of that review.
Total	991,931	403,264	376,461	78,943	

Previously Centrally Retained Services Funded by Buy Back from Schools in 2014/15

Primary School Improvement Fund (formerly Schools Causing Concern)	190,623	27,915	190,623	0	£98,049 has been carried forward from 2015/16 and colleagues in the School Performance & Standards Unit will agree with TPC how this funding is used for the next academic year.
Non DFE Licences	3,789	4,073	3,789	284	The current budget reflects the expected income from Secondary Schools and Academies. The actual costs of the licence were slightly higher than anticipated.
DFE Licences	152,552	152,552	152,552	0	This item is shown on Central DSG reports because it relates to the DFE/EFA deduction to the DSG in Tameside in relation to the licences they fund centrally for all Schools.
Local Safeguarding Children Board	90,000	45,000	94,446	4,446	The budget for this service is the targeted contribution from Schools and budget assumed that all schools will collectively contribute the full £90,000. Schools Forum agreed to recalculate the method of contribution in 2015/16 to be based on pupil numbers. Only one School has objected to paying their contribution so far in 2016/17.
Total	436,964	229,540	441,410	4,730	

Centrally Retained Services for Schools

School Organisation, Admission and Appeals Service	255,235	112,298	255,235	0	The current budget is a combination of the annual £158,000 central DSG contribution and anticipated income from Academies of an estimated £97,235.
Forum	5,000	142	5,000	0	It is recommended that the unspent equivalent budget from 2015/16 is used to support any costs in relation to Forum in 2016/17.
BSF Affordability	1,919,000	1,919,000	1,919,000	0	This element of DSG is used to support the cost of the long term PFI contracts relating to Tameside Schools. The affordability projections in relation to the PFI contracts have been updated recently and a detailed review of the contracts is expected to be completed during this financial year.
Total	2,179,235	2,031,440	2,179,235	0	

Centrally Retained High Needs Services for Schools

Description	Annual Budgeted Expenditure	Actual Expenditure to Date at 30/09/2016	Projected Outturn Expenditure	Projected Outturn Variation (+ is an Under Recovery of Income, - is a Reduction in Costs)	Notes
Specific Learning Difficulties	70,000	16,239	66,690	-3,310	There is projected reduction in estimated costs of £3,310 which relates to staffing costs.
SEN Assessment, Review and Monitoring	58,240	29,120	58,240	0	This is a contribution towards the cost of the SEN Assessment, Review and Monitoring team.
SEN Support for Allocation to Mainstream Schools	400,000	458,801	475,000	75,000	The costs in this area relate to allocating additional funding for children with SEN to Mainstream Schools based on provision map data supplied to the SEN Assessment, Review and Monitoring team. Further allocations will be made throughout the year. The SEN team have updated the majority of bandings for children who moved to new Schools in September 2016. The current allocations to Schools are £58,801 greater than the available budget.
Communication, Language and Autistic Spectrum Support	748,600	307,773	702,920	-45,680	The estimated cost of the service had reduced for 2016/17 due to staff leaving the service.
Sensory Support Service	914,180	447,776	915,290	1,110	The budget includes the income due to be received from Linden Road Academy of £112,186
Pupil Referral Service	2,589,821	1,485,336	2,731,594	141,773	The current estimated budget is based on £2.25m of DSG funding plus other grants including Pupil Premium that total an additional £99,821. The estimate of income from other Schools in relation to permanently excluded pupils has been reduced to £240,000 to reflect the lower level of permanent exclusions to date this year compared to previous years. The current projected costs are based on staffing levels needed for the number of pupils attending the Schools last year. This results in a projected deficit of £141,773 and the School will need to produce a deficit recovery plan if a deficit occurs in 2016/17.
Pre 16 Independent and Other Local Authority Special School Placements	1,324,887	606,113	1,286,850	-38,037	The projected cost of placements has reduced by £38,037 from the last monitoring report as a result of confirmed placement costs for the Autumn term.
Post 16 Independent and Other Local Authority Special School Placements	2,500,000	966,941	2,450,000	-50,000	Discussions are still taking place with Post 16 providers concerning placements and their associated costs for academic year 2016/17, but costs are expected to be approximately £50,000 less than the budget.
Hospital School	50,000	38,675	75,000	25,000	There number of children currently attending the provision is expected to result in increased costs of approximately £25,000.
Nursery Aged SEN Support for Allocation to Schools & Private, Voluntary and Independent Providers	50,000	0	50,000	0	
Total	8,705,728	4,356,774	8,811,584	105,856	

Early Years Allocations to Private, Voluntary and Independent Sector (PVI) Providers

3 and 4 year Old Free Entitlement	3,669,895	2,320,293	3,945,578	0	The budget reflects the DFE estimate of funding, whereas the projected outturn reflects the Council estimate of actual costs. No outturn variation is being projected because the DFE/EFA will retrospectively correct this element of the grant to reflect the numbers of children actually accessing the 3 and 4 year old free entitlement in 2016/17
New 2 Year Old Free Entitlement	2,830,905	1,713,883	3,264,799	0	The budget reflects the DFE estimate of funding, whereas the projected outturn reflects the Council estimate of actual costs. No outturn variation is being projected because the DFE/EFA will retrospectively correct this element of the grant to reflect the numbers of children actually accessing the 2 year old free entitlement in 2016/17
Total	6,500,800	4,034,176	7,210,377	0	

Agenda Item 5

Report to :	SCHOOLS FORUM
Date :	18 October 2016
Reporting Officer:	Ian Duncan – Assistant Executive Director - Finance Bob Berry – Assistant Executive Director - Learning
Subject :	COUNCIL SERVICES TO SCHOOLS FROM 2017/2018
Report Summary :	<p>The report provides an update to Schools Forum members on the key principles of the Services to Schools delivery model from 1 April 2017, one of which will be a fixed two year rolling contract agreement.</p> <p>Schools Forum members should note that additional details, of the delivery model and associated services (including prices) contained within will be provided to schools by 30 November 2016 at the latest. Schools will be required to confirm associated services required from the Council by 31 January 2017 in advance of the first two year period commencing 1 April 2017.</p>
Recommendations :	That Schools Forum notes the contents of the report and provides any comments on the principles contained within.
Links to Sustainable Community Strategy :	The proposals in the report support those elements of the Community Strategy which relate to a Learning and Supportive Tameside.
Policy Implications :	There are no policy implications arising from this report.
Financial Implications : (Authorised by the Section 151 Officer)	<p>It is essential that Council services delivered to schools are provided on a full cost recovery basis which is one of the key principles contained within the report.</p> <p>Associated set price details for the initial two year contract agreement period from 1 April 2017 to 31 March 2019 (2017/2018 and 2018/2019) will be provided to schools by 30 November 2016. Schools will then be required to confirm associated services required from the Council by 31 January 2017 in advance of the 2017/2018 and 2018/2019 two financial year period.</p> <p>The next two year rolling agreement set price details will be communicated to schools by 30 November thereafter in advance of the next two financial year period. Schools will then be required to confirm continuation of associated services required from the Council for a further two year period by 31 January each year thereafter.</p>
Legal Implications : (Authorised by the Borough Solicitor)	The Council agreed that services could only be provided if they were fully funded by schools including any overheads. There is a very challenging and uncertain education landscape at the moment which has made it difficult for schools and the Council to determine a medium term strategy.

Risk Management :

There are risks for the Council if services continue to be offered to schools on an annual basis as per the current financial year as the Council is unable to satisfactorily plan services and future staffing levels given such a short period of certainty. It is therefore important that the Council and schools together are clear about which services will continue to be provided over and above the Council's statutory responsibilities. A two year rolling contract agreement should ensure this risk is managed. It is essential that all Council services offered to schools are provided on a full cost recovery basis.

Access to Information :

The background papers relating to this report can be inspected by contacting Stephen Wilde – Head of Resource Management, Resource Management, Governance and Resources by :



Telephone:0161 342 3726



e-mail: stephen.wilde@tameside.gov.uk

1. INTRODUCTION

- 1.1 The Council has been delivering services to schools on a traded basis for a number of years. Schools were required to procure these services for the two year period 1 April 2014 to 31 March 2016. This arrangement was presented in a report to Schools Forum on 22 October 2013. The two year agreement was implemented to provide the Council and schools with greater certainty in the planning and delivery of associated service support.
- 1.2 Services were provided on the basis that:
- Services to schools should continue to be provided on a full cost recovery basis
 - Schools would be required to commit to procuring services for a two year period
 - Schools converting to academy status would be required to pay the full year service cost regardless of date when they converted. The year two charge would not be levied however if a school converted during year one of the agreement.
 - No services would be provided to any academy without a written agreement to pay for services in full
- 1.3 A further report was presented to the Schools Forum on 20 October 2015 to extend the existing two year agreement by a further one year (1 April 2016 to 31 March 2017) to enable a review to be implemented of the existing service delivery model and consider proposals beyond 2016/2017.
- 1.4 It should be noted that it has become apparent that there are demands on certain services that exceed the cost recovery e.g. HR support for schools where some school leaders require additional support, or where there are particularly complex cases requiring additional support beyond the normal expectations. The prices of associated services where this applies will need to be reviewed.

2. CONSIDERATIONS

- 2.1 For both budget and human resource planning purposes, the Council needs to obtain an agreement from schools if services are required for a pre-determined duration prior to the start of the following financial year.
- 2.2 Council services have reviewed their capacity to deliver additional services over and above their core statutory functions. One such service includes Educational Psychologist support. The service now only delivers core statutory functions. Schools procure additional support via other external providers.
- 2.3 In May 2015, Heads of Service and Service Managers met with a Headteacher Quality Assurance Panel to receive feedback about the quality and responsiveness of services. This proved to be extremely valuable to all concerned. A similar forum has not been convened since, however Headteachers raise related issues with respective Service Managers directly to ensure they are addressed and an amicable resolution is achieved.
- 2.4 Tameside currently has 7 Secondary Academies and 15 Primary Academies out of a total of 96 schools. There are 2 further primary conversions planned to take place during the Autumn 2016 term. In addition there are 1 Secondary and 2 Primary conversion applications awaiting approval by the Department For Education. There will be 27 Academy schools within the borough should all existing applications either in progress or approved be completed.
- 2.5 It should be noted that there are a variety of arrangements in place relating to services procured by Academy schools from the Council. An evaluation of future service delivery models will need to be considered if there is any acceleration in the number of schools

converting to an academy as this will clearly impact on the viability of some support services

- 2.6 The Government is also proposing to introduce a national funding formula which is expected (but not confirmed) to reduce the overall level of funding delegated to Tameside schools. This will clearly require schools to review their spending priorities. Whilst the date for the introduction of the new funding formula is yet to be confirmed, it should be recognised this could impact on the level of services procured by schools from the Council in future years.

3. PRINCIPLES OF THE FUTURE SERVICE DELIVERY MODEL

- 3.1 The Council is currently in the process of preparing details of the service delivery model which will be effective from 1 April 2017.
- 3.2 However, Schools Forum members are requested to note that the service delivery model will include the following key principles :
- 3.3 Council services will be available to schools on a two financial year rolling agreement basis from 1 April 2017.
- 3.4 All services will be priced on a full cost recovery basis and will include associated service level agreement details.
- 3.5 Service prices will be set for a two year period.
- 3.6 Service price details for the two financial year period 2017/2018 and 2018/2019 will be provided to schools by 30 November 2016 at the latest. The next two year rolling agreement set price details will be communicated to schools by 30 November thereafter in advance of the next two financial year period.
- 3.7 Schools will be required to confirm associated services required from the Council by 31 January 2017 in advance of the first two year period commencing 1 April 2017. Schools will then be required to confirm continuation of associated services required from the Council for a further two year period by 31 January each year thereafter.
- 3.8 Details will be provided of services which have to continue to be provided to schools should that service no longer be procured from the Council. This will include services where no charge will be levied and those services where a charge will be levied (should this apply). The relevant charges will be clearly stated for the two year rolling agreement.
- 3.9 Details will be provided of the process, timescales, notice periods and relevant costs for termination of the two year rolling agreement.
- 3.10 Details will be provided of the process, timescales, notice periods and relevant costs for termination of the two year rolling agreement where conversion to academy status applies.
- 3.11 Details will be provided of the quality assurance process.
- 3.12 Details will be provided of the dispute resolution procedure.
- 3.13 The service delivery model detail and associated prices as outlined in section 3.2 of the report will be provided to schools by 30 November 2016 at the latest.

3.14 The service delivery model will include details of the procedure for the procurement of Council Services on a two year rolling agreement which schools will be required to confirm by 31 January each year.

4. RECOMMENDATIONS

4.1 As stated on the report cover.

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Agenda Item 6

Report To:	SCHOOLS FORUM
Date:	18 October 2016
Reporting Officer:	Ian Duncan – Assistant Executive Director – Finance Bob Berry – Assistant Executive Director - Learning
Subject:	FINANCING OF SCHOOL ADMISSION APPEALS
Report Summary:	This report outlines the details of the Department for Education (DfE) proposed changes for the funding for schools admission appeals following a consultation during November 2015.
Recommendations:	<p>That Schools Forum Members consider the following recommendations :</p> <ol style="list-style-type: none">1. That the Council applies to the Secretary of State (via the schools finance disapplication request form as stated in section 3.5) in advance of the 2017/2018 financial year to increase the centrally retained DSG sum stated in section 4.1. The funding increase will support the financing of school appeals for Voluntary Aided schools should those schools require the Council to continue the administration of their associated school appeals.2. That in the event that the funding disapplication request detailed in recommendation 1 is rejected by the Secretary of State, it is proposed that from the 2017/2018 financial year, the cost of the school appeals administered on behalf of primary and secondary Voluntary Aided schools is financed from the centrally retained DSG contingency budget.3. That Academy Schools continue to be invoiced via existing arrangements to recover the relevant cost where the Council is commissioned to administer their associated school appeals.4. That it is noted the Council has reimbursed all charges from prior financial years (including the current financial year) levied against Voluntary Aided school budgets. The charges were reimbursed during September 2016.
Links to Community Strategy:	Effectively calculated and targeted resources will improve access to a high quality education experience for all our children.
Policy Implications:	In line with current policy
Financial Implications: (Authorised by the section 151 officer)	The report provides Schools Forum members with recommendations to support the financing of school appeals administered by the Council on behalf of Voluntary Aided schools from 2017/2018.

It is essential that the associated cost to the Council of providing this service is continually reviewed to ensure all relevant expenditure is wholly recovered.

**Legal Implications:
(Authorised by the Borough
Solicitor)**

To comply with legislation and current guidance.

Risk Management:

It is essential the Council recovers all related expenditure on services it is requested to provide. Failure to recover such expenditure will contribute to the non delivery of an annual balanced budget which the Council is statutorily required to deliver.

ACCESS TO INFORMATION

NON-CONFIDENTIAL

This report does not contain information which warrants its consideration in the absence of the Press or members of the public.

Background Papers

The background papers relating to this report can be inspected by contacting Stephen Wilde – Head of Resource Management, Resource Management, Governance and Resources by :



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e-mail: stephen.wilde@tameside.gov.uk

1. BACKGROUND

- 1.1 This report was previously presented to the Schools Forum on 18 July 2016. Since this date it should be noted that the Council has reimbursed all charges from prior financial years (including the current financial year) levied against Voluntary Aided school budgets. The charges were reimbursed during September 2016.
- 1.2 In November 2015, the Department for Education (DfE) issued a consultation regarding the funding for schools admission appeals. The consultation outcome was published in December 2015.
- 1.3 Paragraph 1.14 of the School Admission Appeals Code states that: " Local authorities must allocate reasonable funds to governing bodies of maintained schools which are admission authorities to meet the admission appeals costs."
- 1.4 Local authorities currently have a duty to support maintained schools which are admission authorities (Voluntary Aided, Foundation and Trust schools). This is in addition to authorities' responsibilities where they act as the admission authority for maintained Community and Voluntary Controlled schools.
- 1.5 The 2013-14 funding reforms removed the ability of local authorities to specifically allocate funding for own admission authority schools and ended the separate grant paid to academies for admissions. The reforms also restricted local authorities' ability to increase the amount of budget retained centrally for admissions, to ensure that as much money as possible was allocated to schools.

2. SCHEME FOR FINANCING SCHOOLS

- 2.1 Local authorities are required to publish schemes for financing schools setting out the financial relationship between them and the schools they maintain. The scheme for financing schools guidance lists the provisions which a local authority's scheme must, should or may include. Section 6.2 of this guidance lists the main circumstances in which a local authority can charge school budgets for agreed services and concerns maintained schools only. This consultation related to proposals to extend the list to provide flexibility for funding admission appeals.

3. PROPOSED CHANGES

- 3.1 For schools for which the local authority is the admission authority, and for which the authority must provide an appeals service, the additional flexibility to the scheme will allow local authorities to use their powers under the Financial Management Scheme to charge those schools. All other schools and academies would be responsible for their own admission appeals, with funding for this function included in their delegated budgets. There is no separate funding available to help cover the costs of providing this service. The local authority could offer a traded service, which schools and academies who are their own admissions authorities would be free to decide whether to use individually.
- 3.2 If a local authority wants to make use of the additional flexibility, a change to the local scheme will be needed. Local authorities would need to consult with all schools in their area and receive approval of the members of their schools forum representing maintained schools.
- 3.3 The existing option whereby a local authority, in agreement with schools forum, can retain funding centrally to cover admission appeals for all types of schools and academies remains, should a local authority and schools forum agree to this approach.

- 3.4 If local authorities are currently compliant with the admissions appeals code they do not have to change their approach to funding appeals. The change is to provide an alternative option and more flexibility for local authorities. Local authorities and schools forums must discuss and agree which approach best suits their local circumstances, to ensure greater transparency over the funding of admission appeals.
- 3.5 Should local authorities, in agreement with their Schools Forum, wish to continue to retain funding centrally to cover admission appeals for all types of schools, they will be able to do so. If local authorities need to increase their centrally retained admissions funding to do this, they need the consent of the School Forum and Secretary of State to do so. To apply for this, local authorities should use the 'Schools finance disapplication request form'.

4. CURRENT ARRANGEMENTS FOR THE FINANCING OF SCHOOL APPEALS

- 4.1 The sum of £ 0.158 million is centrally retained from the Dedicated Schools Grant (DSG) on an annual basis to finance the cost of school admissions for maintained schools (including voluntary aided schools). Academy schools are charged separately for the cost of their associated school admissions as appropriate.
- 4.2 Maintained school appeals are also financed from the central retained sum referred to in section 4.1 with the exception of Voluntary Aided schools who are charged separately for the number of school appeals administered on behalf of the school. Academy schools are also charged separately on the same basis where they appoint the Council to administer their school appeals.

5. RECOMMENDATIONS

- 5.1 As stated on the report cover.

Agenda Item 7

Report To:	SCHOOLS FORUM
Date:	18 October 2016
Reporting Officer:	Ian Duncan – Assistant Executive Director – Finance Bob Berry – Assistant Executive Director – Learning
Subject:	COUNCIL MANAGED DEDICATED SCHOOLS GRANT MONITORING UPDATE 2015/16
Report Summary:	A report on the centrally managed Dedicated Schools Grant for 2015/16.
Recommendations:	<ol style="list-style-type: none">1. Members of the Schools Forum are requested to note the contents of the report.2. Primary School members are required to vote on the recommendation to support the proposal to allocate the unspent 2015/16 funding totaling £122,887 pro rata to the original contribution made by each School for the Contingency, Trade Union Support and Equality Multiculturalism and Access Team (EMAT) services. Secondary School members cannot vote on this issue as it specifically relates to Schools who de-delegated funding.3. Primary School members are also required to vote on the recommendation to support the proposal to allocate the unspent 2015/16 funding from the Behaviour for Learning and Inclusion Service (BLIS) of £17,829 to support the projected shortfall in income for that service in 2016/17. Again Secondary School members cannot vote on this issue as it specifically relates to Schools who de-delegated funding.4. Members of the Schools Forum are requested to vote on the recommendation to support the proposal to use the unspent 2015/16 funding of £5,000 to support the equivalent budget in 2016/17.
Links to Community Strategy:	Effectively calculated and targeted resources will improve access to a high quality education experience for all our children.
Policy Implications:	In line with current policy
Financial Implications: (Authorised by the section 151 officer)	The Dedicated Schools Grant is a ring fenced grant solely for the purposes of schools and pupil related expenditure.
Legal Implications: (Authorised by the Borough Solicitor)	Dedicated School Grant sets out a framework for Schools Forum to agree the use of resources to efficiently and effectively deliver priorities.

Risk Management:

The correct accounting treatment of the Dedicated Schools Grant is a condition of the grant and procedures exist in budget monitoring and the closure of accounts to ensure that this is achieved. These will be subject to regular review.

ACCESS TO INFORMATION

NON-CONFIDENTIAL

This report does not contain information which warrants its consideration in the absence of the Press or members of the public.

Background Papers

The background papers relating to this report can be inspected by contacting Stephen Wilde – Head of Resource Management, Resource Management, Governance and Resources by :



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e-mail: stephen.wilde@tameside.gov.uk

1. BACKGROUND AND INTRODUCTION

- 1.1 Schools Forum agreed in principle to support a number of services in 2013/14 through a combination of De-delegation and buying back into previously centrally retained services using normally delegated funding. For 2014/15 the Secondary sector chose to de-delegate funding for the Trade Union Support Service only, whereas the Primary Sector voted to continue de-delegation for the same services as in 2013/14. For 2015/16 the Secondary sector chose not to de-delegate any funding for central services, whereas the Primary Sector voted to continue de-delegation for the same services as in 2013/14 and 2014/15. For De-delegated Services the Council is able to automatically recover the funding from Maintained Schools, but invoices have to be issued to recover the equivalent funding from Academies. For Buy Back services the Council internally recharges Maintained Schools, but invoices have to be issued to recover the equivalent funding from Academies.

De-delegated Services Maintained Primary Sector 2014/15

- Behaviour for Learning and Inclusion Service (BLIS)
- Equality, Multiculturalism and Access Team (EMAT)
- Staff Cover for Trade Union Support
- Schools Contingency

De-delegated Services Maintained Secondary Sector 2014/15

- Staff Cover for Trade Union Support

De-delegated Services Maintained Primary Sector 2015/16

- Behaviour for Learning and Inclusion Service (BLIS)
- Equality, Multiculturalism and Access Team (EMAT)
- Staff Cover for Trade Union Support
- Schools Contingency

De-delegated Services Maintained Secondary Sector 2015/16

- None

- 1.2 The Council also manages DSG funding to support the following

- Providing the Maintained Schools Admissions service
- Schools Forum support costs
- BSF Affordability contributions – until the affordability review is completed
- High Needs services other than Special Schools and Primary MLD Units
- Early Years funding being delegated to Private, Voluntary and Independent Providers

- 1.3 This report provides details of the financial monitoring position for the 2015/16 financial year for these services at the end of September 2015 in Section 2 and **Appendix A**.

- 1.4 The services in 1.1 above should be funded from a combination of Maintained School and Academy funding as their support is available to all Schools. Since the start of financial year some Schools and Academies have questioned why they are required to contribute towards these services if they do not access them with Contingency and Schools Causing Concern being the main area queried. Whilst it is true that not all Schools will access this funding each year the intention was to follow the principle applied in future years when this funding was set aside for use by whichever Schools were most in need of it. It was not

permitted to centrally retain this funding any longer and therefore it was distributed through the local funding formula via the AWPU factor.

2. COUNCIL MANAGED DEDICATED SCHOOLS GRANT BUDGET MONITORING 2015/16 AT THE END OF JANUARY 2016

- 2.1 **Appendix A** provides the financial monitoring position for 2015/16 at the end of January 2016 for the Council services described in Section 1, the Centrally Managed High Needs services and the Early Years funding that is delegated to Private, Voluntary and Independent Providers. **Appendix B** provides a brief description of the services supported by these budgets.
- 2.2 The services are split into 5 sections on **Appendix A** and the first group of De-delegated Services has a collective under spend of £140,716 at year end. Schools Forum must determine how the under spend against each of the de-delegated budget areas is used in the next financial year. The report **Appendix A** contains recommendations to allocate the unspent funding pro rata to the original contribution made by each School for the Contingency, Trade Union Support and Equality, Multiculturalism and Access Team (EMAT) services. **Appendix A** also proposes allowing the Council to use the unspent £17,829 from the Behaviour for Learning and Inclusion Service (BLIS) to partially support the significant shortfall in income for that service being projected in 2016/17. The Schools Forum vote on these issues will need to be taken only by the Primary sector as they de-delegated these service costs, but views are sought from the Secondary sector as well where they chose to purchase those services.
- 2.3 The second group of service - Previously Centrally Retained - on **Appendix A** has £98,049 of unspent School Improvement Fund (formerly Schools Causing Concern) budget at the year end. At present only Primary age Schools contribute towards this fund and therefore Colleagues in the School Performance and Standards Unit will agree with the Tameside Primary Consortium how the funding will be used.
- 2.4 The third section of **Appendix A** called Centrally Retained Services has unspent funding of £5,000 which relates to the Schools Forum budget. It is recommended that this funding is used to support any Forum related costs in 2016/17.
- 2.5 The fourth section of **Appendix A** provides a summary of the Centrally Retained High Needs Services. This is the group of services with the greater level of variation in costs resulting in a net increase in costs of £3,662. This will be funded from the unspent 2 year old funding carried forward from 2014/15.
- 2.6 The final section of **Appendix A** relates to Early Years funding for Private, Voluntary and Independent Nurseries. The revised budget for 2 year old places is based on an updated DFE allocation which is significantly reduced from the report at the last meeting, but the Council expects to spend £389,552 more than this budget based on local projections of cost. This shortfall in current DSG will be retrospectively funded by the DFE once the actual take up of places is confirmed. Similarly the projected increase in costs of £177,180 compared to the latest DFE allocation of funding for 3 and 4 year old places is also expected to be retrospectively funded by the DFE once the actual take up of places is confirmed.

3. RECOMMENDATIONS

- 3.1 As stated on the report cover.

Description	Annual Budgeted Expenditure 2015/16	Outturn Expenditure 2015/16	Outturn Variation (+ is an Under Recovery of Income, - is a Reduction in Costs)	Notes
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Previously Centrally Retained Services Funded by a Combinaton of De-delegated Income and Traded Income from Schools

Behaviour For Learning and Inclusion Service	632,310	614,481	-17,829	The budget reflects the estimated costs of the service. The Council contributed £125,000 towards these costs and Maintained Primary Schools have contributed £442,789 through de-delegation. £60,473 of the income was recovered from Academies and Maintained Secondary Schools. The report requests that the unspent £17,829 is allocated to support part of the shortfall in income described in the 2016/17 equivalent report being considered at this meeting.
Contingency	149,023	57,121	-91,902	The current budget is the amount that Primary Schools agreed to de-delegate for 2015/16 plus final confirmed contributions from Academies. An allocation of £5,919 was made to a School to cover the increased cost of the Catering Service cost amendments as agreed at the last Forum meeting. £15,000 of costs relating to professional fees incurred against potential capital projects taking place at Schools were also charged to this budget. Finally £35,158 of Primary School Moderation costs were also funded from this budget. This left £91,902 of the budget unspent and it is recommended that this is refunded to Schools pro-rata based on their contribution towards the service costs.
Trade Unions - Facilities Agreement	170,889	156,923	-13,966	Maintained Primary Schools have contributed £102,251 through de-delegation. A further £68,638 of the income was recovered by contributions from Academies and Maintained Secondary Schools. It is recommended that the unspent budget is refunded to Schools pro-rata based on their contribution towards the service costs.
Equality, Multiculturalism and Access Team	117,218	92,953	-17,019	Maintained Primary Schools have contributed £98,902 through de-delegation and £18,316 of the income has been recovered in contributions from Academies and Maintained Secondary Schools. There were a number of staffing changes in the team during the year which have eventually resulted in an reduction in costs of £17,019. It is recommended that the unspent budget is refunded to Schools pro-rata based on their contribution towards the service costs.
Total	1,069,440	921,478	-140,716	

Previously Centrally Retained Services Funded by Buy Back from Schools

Primary School Improvement Fund (formerly Schools Causing Concern)	203,972	105,923	-98,049	The £89,236 under spend against Primary Schools Causing Concern funding from 2014/15 was added to the budget on this statement. Allocations from this fund totalling £47,675 were made to Tameside Schools for their Associate work with colleagues at other Schools. A further £63,208 was spent on external professional support for Tameside Schools. Therefore £98,049 has been carried forward to 2016/17 and colleagues in the School Performance & Standards Unit will agree with TPC how this funding is used for the next academic year.
Consolidation Of Learning Team	17,385	17,385	0	
Non DFE Licences	3,697	3,697	0	In 2014/15 this service included payment of the PPL licence for Schools, but in 2015/16 this cost is now part of the DFE managed licences. Therefore the Council recharge for licences is reduced.
DFE Licences	148,017	148,017	0	This item has been shown for the first time on Forum reports this year and relates to the DFE/EFA deduction to the DSG in Tameside in relation to the licences they fund centrally for all Schools.
Local Safeguarding Children Board	90,000	90,000	0	The budget for this service is the targeted contribution from Schools and it is assumed that schools will collectively contribute the full £90,000. Forum agreed to recalculate the method of contribution for 2015/16 to be based on pupil numbers.
Total	463,071	365,022	-98,049	

Centrally Retained Services for Schools

School Organisation, Admission and Appeals Service	237,726	237,726	0	The budget is a combination of the annual £158,000 central DSG contribution and anticipated income from Academies of an estimated £79,726.
Forum	5,000	0	-5,000	It is recommended that this funding is carried forward to 2016/17 to use to support the equivalent budget instead of using 2016/17 DSG.
BSF Affordability	1,919,000	1,919,000	0	There is a shortfall in funding for the PFI contracts and work is taking place with the PFI providers and Schools in PFI contract buildings to close this gap. If the funding gap is reduced then it will free up funding to allocate to Schools.
Total	2,161,726	2,156,726	-5,000	

Centrally Retained High Needs Services for Schools

Specific Learning Difficulties	75,000	70,120	-4,880	The costs of the team were £4,880 lower than the funding initially allocated from DSG due to a slight reduction in the hours worked by a member of the team. This funding will be used to support the increased costs of Additional SEN funding allocations to Mainstream Schools.
SEN Assessment, Review and Monitoring	58,240	58,240	0	This is a contribution towards the cost of the SEN Assessment, Review and Monitoring team.

Description	Annual Budgeted Expenditure 2015/16	Outturn Expenditure 2015/16	Outturn Variation (+ is an Under Recovery of Income, - is a Reduction in Costs)	Notes
SEN Support for Allocation to Mainstream Schools	372,000	379,328	7,328	The costs in this area relate to allocating additional funding for children with SEN to Mainstream Schools based on provision map data supplied to the SEN Assessment, Review and Monitoring team. Further allocations will be made throughout the year. £28,000 of the budget in this area has been transferred to the CLASS service to fund the costs of an additional member of staff being managed by CLASS, who is supporting a child with Autism who is attending a mainstream School. The allocations were £7,328 greater than the budget but this increase in costs will be funded from a combination of the Specific Learning Difficulties Service and Sensory Service unspent budgets.
Communication, Language and Autistic Spectrum Support	748,600	707,015	-41,585	£28,000 of the budget from the SEN Support budget has been transferred to the CLASS service to fund the costs of an additional member of staff being managed by CLASS, but who is supporting a child with Autism who is attending a mainstream School. However, other staffing changes have resulted in the budget being under spent by £41,585.
Sensory Support Service	889,180	882,850	-6,330	The income budget is based on £779,614 of central High Needs DSG funding and income from Linden Road Academy of £109,566. There was £6,330 of the funding unspent which will be used to support the additional allocations of SEN funding to Mainstream Schools.
Pupil Referral Service	2,935,290	2,935,290	0	This budget is based on £2.25m of DSG funding and income from other Schools in relation to permanently excluded pupils plus Pupil Premium grants. A review of the service is being implemented by the Head of Service who started in post in April 2015. The service spent £185,680 more than the available budget primarily due to a number of one off costs and temporary staffing agency fees that are part of the restructure process. A proposal to use unspent 2 year old free entitlement funding from previous financial years to offset this cost was reported to Forum in March 2016.
Pre 16 Independent and Other Local Authority Special School Placements	1,200,000	1,209,480	9,480	The total placement costs were £9,480 than the revised budget and this will be funded from the CLASS service unspent budget.
Post 16 Independent and Other Local Authority Special School Placements	2,229,665	2,268,157	38,492	The costs of Post 16 provision have increased from the previous year primarily due to the number of young adults accessing the extended range of provision. (ie up to the age of 25 rather than 18). The DFE/EFA do not allocate sufficient funding to support the cost Post 16 placements in Tameside. Discussions have taken place with Tameside College over the last few months which have reduced the estimated cost reported to the last Forum meeting by £428,239.
Hospital School	50,000	99,400	49,400	The costs incurred in the last two years against this budget have been minimal, but at one stage earlier this year there were 7 children attending the provision. This resulted in costs of £49,400 above the current budget which will be funded from the Nursery SEN and CLASS unspent budgets.
Nursery Aged SEN Support for Allocation to Schools & Private, Voluntary and Independent Providers	50,000	1,757	-48,243	The costs in relation to Nursery aged children with High Needs have been very low this year.
Total	8,607,975	8,611,637	3,662	

Early Years Allocations to Private, Voluntary and Independent Sector (PVI) Providers

3 and 4 year Old Free Entitlement	3,412,280	3,589,460	177,180	The budget reflects the DFE funding provided to the Council. The DFE/EFA will retrospectively correct this element of the grant to reflect the numbers of children actually accessing the 3 and 4 year old free entitlement in 2015/16.
New 2 Year Old Free Entitlement	2,468,813	2,858,365	389,552	The budget reflects the DFE funding provided to the Council. The DFE/EFA will retrospectively correct this element of the grant to reflect the numbers of children actually accessing the 2 year old free entitlement in 2015/16.
Total	5,881,093	6,447,825	566,732	

Council Managed Service	Description
Council Managed DSG 2015/16 Outturn Monitoring Report June 2016	
Appendix B	
De-delegated Services	
Behaviour For Learning and Inclusion Service	Provision of Behaviour for Learning and Inclusion Service which is available to all mainstream schools, early year's settings and non-maintained nurseries to provide advice, consultation and additional support to children and young people whose additional need is identified as a social, emotional and/or behavioural. The service provides specialist support of pupils with a statement of EBSD (statutory requirement), individual interventions at the 3 stages of the SEN code of Practice, sixth day cover which is statutory provision for primary aged children given a fixed term exclusion in excess of 5 days etc.
Equality, Multiculturalism and Access Team	The service is available to all schools and early-years settings. EMAT informs schools on inclusive practice with particular emphasis on curriculum access, language for learning, English as an Additional Language and Equalities. The team supports schools with issues relating to Black and Minority Ethnic achievement and language for learning, for all stages of English proficiency, from beginners to fluent learners.
Trade Unions - Facilities Agreement	Provision of trade union support to schools which includes the negotiation of policies and procedures on behalf of school members which enable governing bodies to adopt these policies and procedures without individual consultation with their employees. The service also manages case loads in conjunction with schools and provides input into staff reorganisation procedures. The service also provides local advice and support to Head Teachers via their individual associations.
Contingency	This funding is used to fund unexpected issues which occur after the Schools Budget Share has been set. (For example Business Rates increases or temporary accommodation requirements that are not funded from the Growth factor)
Buy Back Services	
School Improvement Fund (formerly Schools Causing Concern)	Provision of support to schools either placed or potential to be placed in a category by Ofsted. The proposed budget will be managed and monitored by Head Teachers involved in the self improving schools model.
Local Safeguarding Children's Board Contribution	The purpose of the Tameside Safeguarding Children Board (TSCB) is to Coordinate what is done by each person or body represented on the Board for the purposes of safeguarding and promoting the welfare of children and to ensure the effectiveness of what is done by each such person or body for those purposes
Non DFE Licences	This relates to the licences for the Consortium of Local Education Authorities For the Provision of Science Equipment (CLEAPs)
Other Council Managed DSG	
School Organisation, Admission and Appeals Service	Provision of coordinated school admission and appeals service to schools within the borough

Council Managed Service	Description
Council Managed DSG 2015/16 Outturn Monitoring Report June 2016	Appendix B
Schools Forum	Provision of support to the schools forum - room hire, refreshments
PFI and FM Contract Affordability Contribution	Contribution to the affordability of the existing PFI and FM contracts in the borough.
Specific Learning Difficulties Support	The Specific Learning Difficulties Advisory Teachers Team provides a service to all schools and early years settings, dealing with issues related to Dyslexia, Dyspraxia and Dyscalculia. The team's work is focussed upon developing inclusive practice to meet the needs of these learners across the age phases as recommended in the Rose Review (DCSF 2009). This support includes specialist teaching of children with specific learning difficulties (statutory requirement) ; assessment, consultation , advice and staff training.
SEN Support for Allocation to Mainstream Schools	Provision of support to mainstream schools who have children with additional needs assessed as being greater than the £6,000 of Notional SEN.
Communication, Language and Autistic Spectrum Support	Provision of Communication, Language and Autism Spectrum Support (CLASS) Service which is available to all mainstream schools, early years settings and non-maintained nurseries to provide advice, consultation and additional support to children and young people whose additional need is identified as a Social Communication difficulty (including ASC) or a Specific Language Impairment.
Sensory Support Service	Provision of support to children with visual and hearing impairment. The support is provided to children and families at home, in early years placements, in schools and other educational settings and if required in post 16 placements.
Pupil Referral Service	The Pupil Referral Service meets the Local Authority statutory duty to provide suitable education for children who are unable to attend school because of illness, injury or exclusion. The service currently makes this provision on three main sites
Pre and Post 16 Independent and Other Local Authority School and College Placements	SEN provision (in mainstream schools) / places (in special schools) for pupils with statements of SEN, as required by legislation, where a pupil attends a school maintained by another local authority. Placements in these schools are usually as a result of parental preference. In addition this budget funds the placement of pupils with statements of SEN attending independent / non-maintained special schools. Placements in these schools, which can be residential / non residential, 38 / 52 weeks a year, are in the main because the Council does not maintain the specialist provision to meet the significant / complex needs of this small group of children, although the SEN & Disability Tribunal has directed the Council to make these placements in a small number of cases
Hospital School	The majority of Hospital School placement costs for Tameside and neighbouring authorities are in private provision at the Priory in Bury.
Nursery Aged SEN Support for Allocation to Schools & Private, Voluntary and Independent Providers	This funding is used to support the cost of Nursery aged children who do not attend the Oakdale/Acorn Special School Nursery.
3 and 4 year Old Free Entitlement for Private, Voluntary and Independent Providers	This budget is used to allocate funding to Private, Voluntary and Independent Providers in relation to the Free Entitlement Funding for 3 and 4 year olds on the same basis as it is allocated to Primary Schools with Nurseries.

Council Managed Service	Description	Appendix B
<p style="text-align: center;">Council Managed DSG 2015/16 Outturn Monitoring Report June 2016</p> <p>New 2 Year Old Free Entitlement Private, Voluntary and Independent Providers</p>	<p>This budget is used to allocate funding to Private, Voluntary and Independent Providers in relation to the Free Entitlement Funding for disadvantaged 2 year olds.</p>	

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Agenda Item 8

Report To:	SCHOOLS FORUM
Date:	18 October 2016
Reporting Officer:	Bob Berry – Assistant Executive Director - Learning Deb Hill – Headteacher of Virtual School
Subject:	PUPIL PREMIUM PLUS PAYMENTS FOR LOOKED AFTER CHILDREN (LAC)
Report Summary:	A proposal to amend Pupil Premium Plus payments in order to increase Special Educational Needs (SEN) support for Tameside's Looked After Children (LAC).
Recommendations:	Members are requested to comment on the proposed changes to the management of the Pupil Premium Plus funding allocation from 1 April 2017 and recommend a way forward.
Links to Community Strategy:	There will be an increased capacity to support schools in identifying and meeting individual children's needs in an expedient manner.
Policy Implications:	The proposed changes will better meet the DFE criteria to ensure that Pupil Premium Plus funding is allocated according to children's needs.
Financial Implications: (Authorised by the Borough Treasurer)	<p>The Pupil Premium Grant is a ring fenced grant solely for the purposes of schools and pupil related expenditure. The grant conditions for the element of the grant that relates to current Looked After Children, (LAC), allow the Virtual School Head Teacher to control the allocation and use of this funding.</p> <p>The proposal will require the procurement of Education Psychology support via external associates. It will also require the employment of a LAC SEN Caseworker on a 2 year fixed term contract. It should be noted that the Council's procurement and recruitment procedures will need to be followed for these proposals.</p> <p>The associated expenditure will be funded via a reduction of £133 to the termly (£399 for the financial year) Pupil Premium allocated to schools for each Looked After Child as referenced in section 2.1 of the report.</p>
Legal Implications: (Authorised by the Borough Solicitor)	It will be necessary for the Council and Schools to comply with any regulations and guidance relating to Pupil Premium. Additionally should this proposal be agreed it will need to apply to all schools to recruit the necessary staff in accordance with council policy.
Risk Management:	The correct accounting treatment of the Pupil Premium Grant is a condition of the grant and procedures exist in budget monitoring and the closure of accounts to ensure that this is achieved. These will be subject to regular review.

ACCESS TO INFORMATION

NON-CONFIDENTIAL

This report does not contain information which warrants its consideration in the absence of the Press or members of the public.

Background Papers

The background papers relating to this report can be inspected by contacting Deb Hill – Virtual School Head Teacher, Access and Inclusion, Learning by :



Telephone:0161 342 4057



e-mail: deb.hill@tameside.gov.uk

1. BACKGROUND AND INTRODUCTION

- 1.1 The current policy in Tameside is to devolve the Pupil Premium grant for current Looked after Children (LAC) fully to schools. Whilst the Council has control over this funding in accordance with the grant regulations the Virtual School Head Teacher committed to consulting with Schools in advance of any changes to this policy. The current policy is that Schools receive termly installments of the grant based on the production of Personal Education Plans (PEPs) that are approved by the Virtual School Head Teacher. The annual value of the Pupil Premium grant per Looked After Child is £1,900.
- 1.2 Additional funding to support children in crisis has been allocated through not paying Pupil Premium Plus to any LAC attending independent special schools. Further funding has been allocated in previous financial years from unspent Pupil Premium grant as a result of the non-completion of Personal Education Plans (PEPs) by some Schools in Tameside. In the current year £80,000 has been ring-fenced for the provision of support for children in crisis whilst schools undertake Education Health and Care Plan (EHCP) applications.
- 1.3 There is a clear requirement from the DFE to be able to demonstrate that funding is, at least in part, allocated on the basis of a child's needs.
- 1.4 Children with the most extreme needs require rapid responses, both in terms of Education Psychology assessments and the processing of EHCP applications. These are particularly problematic when a child experiences multiple changes in care or school placements. Schools often struggle to fund and manage these processes very quickly and the Virtual School has no capacity to provide additional, specialist support.

2. PROPOSAL

- 2.1 Working on the basis of there being at least 320 Tameside LAC then reducing the Pupil Premium Plus termly payments from £633 per term to £500 per term would reduce total allocations to Schools by approximately £127,680. It is proposed that this funding is then used to enable the Council to recruit a full time equivalent Educational Psychologist (via external associates) and a Special Educational Needs (SEN) Caseworker on a 2 year fixed term contract. The approximate cost of these posts would be £116,800 per annum and any difference between their actual cost and the reduced funding being allocated to Schools could be used to target funding at specific LAC with additional needs.
- 2.2 This proposal would enable all schools to be able to request an Education Psychology assessment for a Tameside LAC at no cost. It would also ensure a earlier response is provided and will allow schools to commission free training support for staff seeking to better address the needs of named children. Having a named SEN caseworker at the Council for LAC would allow schools to access direct advice and support in applying for EHCPs. The proposal would provide the capacity for that designated worker to monitor and ensure the provision of evidence that is necessary during the statutory assessment process. It would also enable the Council to substantially improve the management of SEN provision for Tameside LAC placed outside of the borough.
- 2.3 If this proposal is supported by Schools Forum it is expected that the Council would recruit the Education Psychology support via external associates. This is the model of provision used for the majority of the current Tameside Education Psychology support and provides additional flexibility compared to a permanent post. It is proposed that the SEN caseworker would be recruited on a 2 year fixed term trial basis. This would enable the Council and Schools to evaluate the effectiveness and impact of this new provision. The proposal will be progressed for an initial 2 year period with implementation from 1 April 2017.

3. RECOMMENDATIONS

3.1 As stated on the report cover.